**CONFERENCE COMMITTEE ON MINISTERIAL STANDING (COMS)**

**Member Job Description**

Qualifications

* Ordained, commissioned or consecrated missionary
* Experience in ministry
* Willingness to serve colleagues in the regional conference
* Ability to read and review license and finalization papers
* Committed to and in support of the theological distinctives of the ECC
* Demonstrate a basic understanding of the credentialing process in the ECC
* Be familiar with the Rules for the Ordered Ministry
* Receive the blessing from their congregation for participation in this ministry

Responsibilities

* Attend meetings of the COMS when called (each conference determines meeting schedule)
* Read papers prior to interviewing candidates and come prepared to ask questions of candidates
* Determine if candidates meet the standards of membership in the ECC Ministerium
	+ Apostolic
	+ Called
	+ Competent
	+ A person of character
* Be willing to delay a candidate if the candidate does not clearly articulate answers to the questions given in the guidelines for the paper
* Potentially serve as a mentor to those who need to rewrite their paper
* Make recommendations regarding the license, commissioning, consecration or ordination of candidates
* Make sure evaluation forms are appropriately filled out completely (signed, dated)
	+ If there are significant concerns raised, give rationale for approval
	+ This is not the form to recommend a different license
* Remember that the Department/Board of the Ordered Ministry receives the recommendation from the conference and makes the final ruling about a credential. Be careful what is promised.
* Keep in touch with the conference administrative staff. They are the best resource you have and may provide needed background information on a candidate’s process.